

Pedestrian and Bicycle Program and Safe Routes to School Program Part II: *The application process*

2024 Call For Projects

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Active Transportation Division
Washington State Department of Transportation
April 15, 2024

Outline

- Quick Overview
- Application
- Project Titles
- Project Location
- Road related questions
- Required attachments
 - Cost Estimate
 - Plan Sheet & Cross Section – Const.

–or–

 - Project area map - DDO
- Other attachments
- Questions



Bicycle connection through a channelization island with a do not enter except bicycles sign.

Both Programs 2025-2027

- All roads
- All public agencies & tribal governments are eligible
- Projects must:
 - Comply with funding requirements
 - Be in (or added to) local Transportation Improvement Program
 - No match is required



A man carrying a child and a woman pushing a stroller while walking on a shared use path.

Pedestrian and Bicycle Program

- ~\$23 million expected for the 2025-2027 biennium
- Multi-Modal Account and Climate Commitment Act (*state funds*)
- Application due – May 31, 2024
- No minimum or maximum request limits.



Safe Routes to School Program

- ~\$25.6 million expected for the 2025-2027 biennium
- Multi-Modal Account, Climate Commitment Act & Infrastructure Investment & Jobs Act (state & federal funds)
- Application due – June 7, 2024
- No minimum or maximum request limits. Nonprofit entities are eligible.



Call for Projects

[WSDOT Pedestrian & Bicycle Program webpage](#)

- ↳ [Pedestrian & Bicycle program call for projects webpage](#)
- ↳ [Application Survey Monkey link](#)

[WSDOT Safe Routes to School Program webpage](#)

- ↳ [Safe Routes to School Program call for projects](#)
- ↳ [Application Survey Monkey link](#)

Application – online

All applications will be submitted online using Survey Monkey



<https://www.surveymonkey.com/r/B9PNDNH>

Tip: Prepare responses using of the Word version of the application and keep it for your records.

Word Version of the Survey Monkey Application Questions

 **WSDOT 2024 Pedestrian and Bicyclist Program and Safe Routes to School Application Form**

This is the application form for the Pedestrian and Bicyclist Program and the Safe Routes to School Program. Consider preparing your responses in advance using the Word document provided in the Call for Projects. Applications are due by 11:59 p.m. for the Pedestrian and Bicyclist Program on May 31, 2024 and for the Safe Routes to School program on June 7, 2024. An * indicates that an answer is required. Use this as a tool to prepare your application before you complete your application in Survey Monkey.

* 1. Applicant Information

Applicant Name *

Contact Person First and Last Name

Contact Department/ Division

Title

City/Town

Contact Email Address *

Contact Phone Number *

* 2. Project Title - include name of road(s) or trail and/or school(s). WSDOT will use the project title throughout the life of the project, and it should closely follow the examples provided in the Call for Projects. Limit response to 200 characters.

* 3. How much funding is being requested? (answer in whole numbers without commas or dollar signs)

* 4. Total Project Cost (should equal funds requested plus any additional funds provided by the applicant or other parties; local matching funds are not required; answer in whole numbers without commas or dollar signs):

* 5. Draw the project location in the [Active Transportation Project Mapper](#) tool. Once you save a line or point, you will not be able to edit or delete it; WSDOT can do that for you if needed. For assistance with

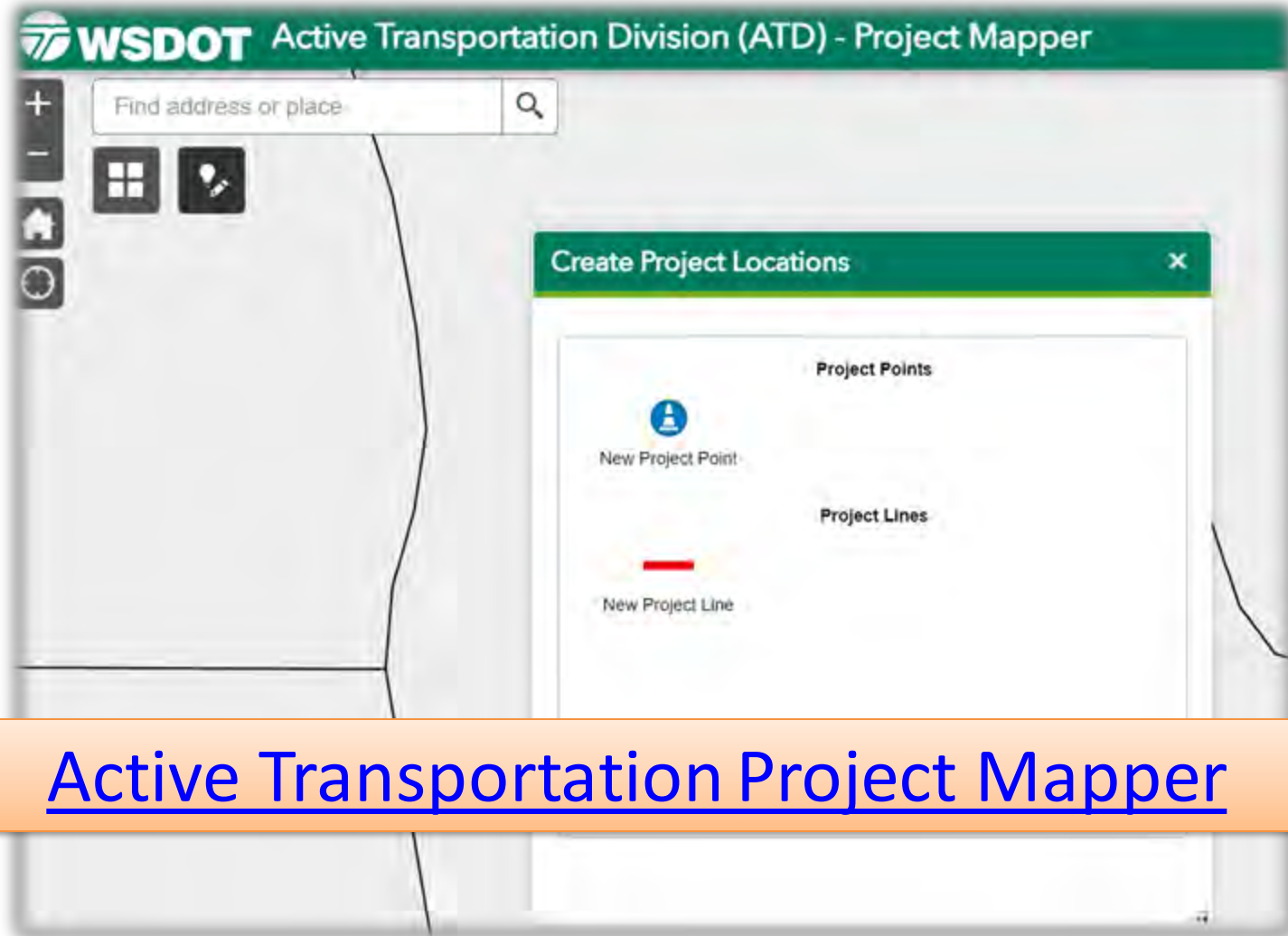
Project title

Titles should be no more than 255 characters

Examples:

- Johnson Rd and H, J, L, and M Streets, Sidewalks and Curb Extensions SRTS Project
- Smith Rd & Johnson Rd Roundabout PBP Project
- 10th St and Central Ave Project Development/Design PBP

Project Mapper



[Active Transportation Project Mapper](#)

Road Related Questions

* 7. Are there any roads associated with this project?

Yes

No

Not applicable - this is an Education/Encouragement-Only project (will leave questions 9 and 10 responses blank; and otherwise respond with "Not applicable" to questions up to #16)

Road Related Questions

* 8. If "No" to question #7, does this project provide a low-stress alternative to an existing high-stress corridor for pedestrians and bicyclists (reference corridor)? If so, provide the name(s) of the reference corridor(s).

No

Yes - Name(s) of reference corridor(s).

Not applicable (Education/Encouragement-Only project or "Yes" response on question #7)

What is the high stress road your project is trying to avoid?

Note—if you are converting an already low stress road to a **bicycle boulevard** you probably also have a reference road to tell us about here.

Road Related Questions

9. Where driver operating speeds exceed the posted speed or where a project proposes lowering the posted speed, projects should include speed management treatments . . .

1. What is the posted speed?
2. What is the operating speed?

Answer these questions for the road(s) where the project would be located *OR* the reference road.

Information about safe speed limits, where there is a mix of road users, is available in the WSDOT Active Transportation Programs Design Guide.

Road Related Questions

10. For projects that do not include a road, provide speeds for the reference corridor.
- * 11. Will this project seek to lower the operating speed to match (or be lower than) the posted speed in the project area?
- * 12. Will this project seek to lower the posted speed in the project area? For projects with multiple locations, answer "Yes" if this would occur at any location identified on the plan sheet.
13. – 16. Posted speed, Vehicle Volume, Number of Lanes

Selecting a Funding Program Type

Question 17: *Choose one per project*

- **Pedestrian & Bicyclist Program**
 - Infrastructure Project (may include right of way & engineering)
 - Development/Design-only Project
- **Safe Routes to School Program**
 - Infrastructure Project (may include right of way & engineering)
 - Development/Design-only Project (will be funded with state dollars)
 - Education/Encouragement Only Project

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<https://www.surveymonkey.com/r/B9PNDNH>

Tip: Prepare responses using of the Word version of the application and keep it for your records.

Required Attachments

- All applicants must attach a cost estimate to the survey
- Applications for infrastructure/construction type projects must also attach:
 - Plan view
 - Cross sections
- Applications for Development/design-only type projects
 - Project area map, with study areas circled

If there are issues with attachments to the survey: ATDgrants@wsdot.wa.gov.

Attachments – Construction Cost Estimate

Pedestrian and Bicycle Program or Safe Routes to School Infrastructure/Construction Project Cost Estimate Template
 This optional template is intended to assist with a projects cost estimate. Add or delete the cost estimate items below based on the proposed project.

	Total Quantity	Units	Unit Price x Quantity Total
COST ESTIMATE SCOPING ITEMS			0
CONSTRUCTION COST ESTIMATE		LS	0
CONSTRUCTION SURVEYING		LS	0
MOBILIZATION		SE	0
MAINTENANCE AND PROTECTION OF TRAFFIC CONTROL INCLUDING FLAGGING		LS	0
CLEARING & GRUBBING		LF	0
REMOVAL OF STRUCTURES AND OBSTRUCTIONS		CY	0
SAWCUT ASPHALT AND/OR CONCRETE, FULL DEPTH		TN	0
COMMON EXCAVATION		TN	0
PAVEMENT, HMA		EA	0
PAVEMENT, PORTLAND CEMENT CONCRETE		EA	0

Pedestrian and Bicycle Program or Safe Routes to School Infrastructure/Construction Project Cost Estimate Template

This optional template is intended to assist with a projects cost estimate. Add or delete the cost estimate items below based on the proposed project.

COST ESTIMATE SCOPING ITEMS	Total Quantity	Units	Unit Price
CONSTRUCTION COST ESTIMATE			
CONSTRUCTION SURVEYING		LS	
MOBILIZATION		LS	
MAINTENANCE AND PROTECTION OF TRAFFIC CONTROL INCLUDING FLAGGING		LS	
CLEARING & GRUBBING		SE	

Cost Estimate Subtotal		
Cost Estimate Contingency (30% maximum)	30%	0
Cost Estimate Grand Total (Construction)		0
PE Design & Environmental (Between 10% and 30%)		0
ROW		
PE and ROW Subtotal		
Project Cost Estimate Total		

Acronyms
 LS = LUMP SUM
 SF = SQUARE FOOTAGE
 CY = CUBIC YARD
 TN = TON
 EA = EACH

Attachments – Education/Encouragement Cost Estimate

Education and Encouragement Only Project (Safe Routes to School) Cost Estimate Template

This optional template is intended to assist with a projects cost estimate. Add to or delete cost estimate scoping

Cost Estimate Scoping Items	2025	2026	2027	Total	Notes (R
Outreach and project awareness				\$0	To schoo
Walking School Bus				\$0	Adminis to volun at schoo
Biking School Bus (Bike Trains)				\$0	Adminis to volun

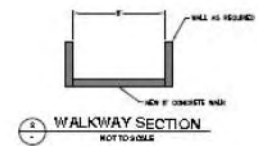
Attachments – Development-Design Only Cost Estimate

Development/Design Only Project (Pedestrian and Bicycle Program or Safe Routes to School) Cost Estimate Template

This optional template is intended to assist with a projects cost estimate. Add to or delete cost estimate scoping items, notes. **(Not to be used for Infrastructure/Construction Applications)**

Cost Estimate Scoping Items	2025	2026	2027	Total	Notes
Outreach/Scoping total	\$0	\$0	\$0	\$0	
Mailers				\$0	
Targeted Engagement				\$0	
Focus Groups				\$0	
Advertising online via social media or other paid				\$0	
Website development/management				\$0	
Online Survey development/analysis				\$0	

Attachments – Plan View



High density apartments planned for area east of the school (for example purposes only)



CALL 48 HOURS BEFORE YOU DIG
1-800-424-5555

FERRY AVE
SAFE ROUTE
CITY OF BREWSTER, WA

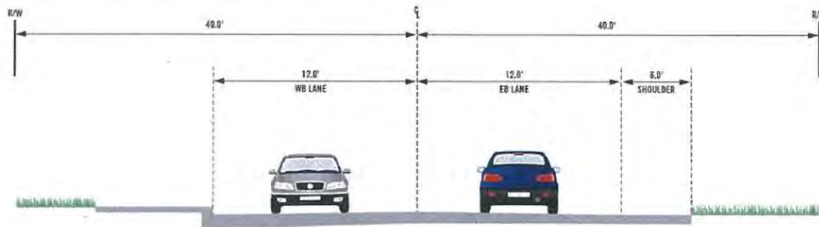


DATE	
REVISION	
NO.	
DATE	
DESCRIPTION	
SCALE AS SHOWN	
DRAWN BY	
CHECKED BY	
FILE NO.	
JOB NO.	
SHEET 1 OF 1	

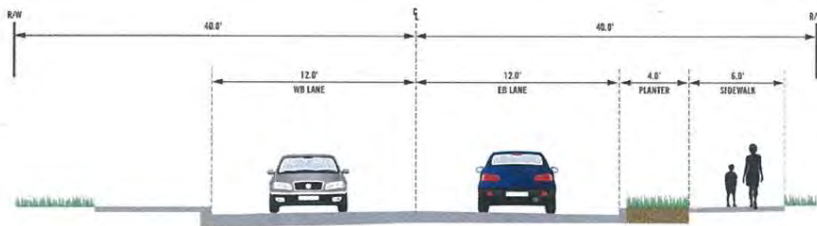
Erlandson
ENGINEERS | ARCHITECTS | LANDSCAPE ARCHITECTS
1000 1st Avenue, Suite 100, Brewster, WA 98743
PHONE: 509-424-5555 FAX: 509-424-5556
WWW.ERLANDSON.COM

Attachments – Cross Section

Existing Roadway Section-NE 153rd PL, 80' ROW



Proposed Roadway Section-NE 153rd PL, 80' ROW



Existing 60' ROW



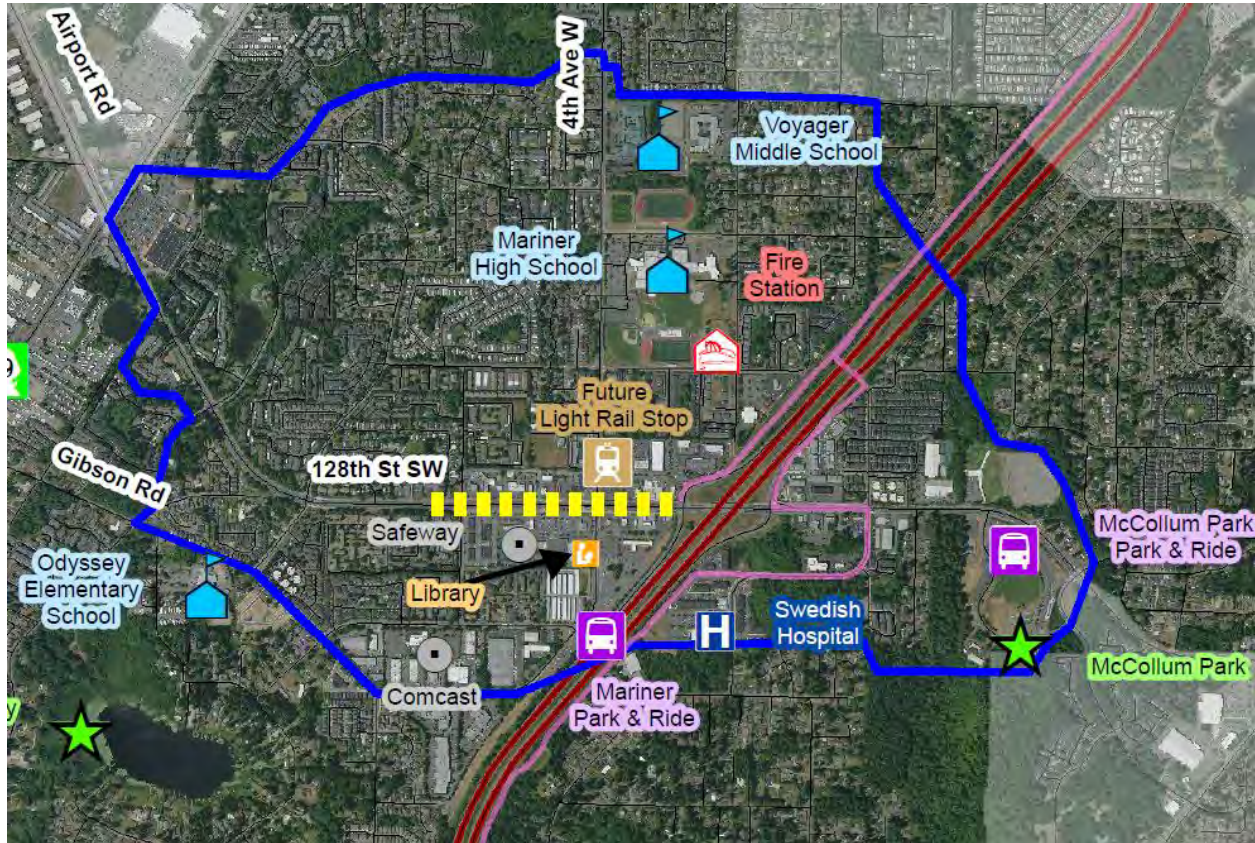
Proposed 60' ROW



<https://streetmix.net/-/1144967>

Attachments – Project Area Map

Development/design-only type projects



— Approximate limits of planning study

Potential Additional Attachments

Documents you may want to upload as part of the application:

- Adopted transportation plan or related plan that included a public engagement process
- Safe Streets for All Action Plan (SS4A)
- City or county safety plan (WSDOT has access to these plans)

Documents you may need to send us by email if the following situation applies:

- Project is on a state route, within or related to WSDOT rights of way
- Project is on or affecting tribal lands

Tribal Consultation/Resolution

CCA Requirements for Tribal Consultation

This program is funded with money from the Climate Commitment Account. According to [RCW 70A.65.305](#) applicants are required to conduct early, meaningful, and individual consultation with any affected federally recognized tribe on all funding decisions and funding programs that may impact tribal including tribal cultural resources, archaeological sites, sacred sites, fisheries, or other rights that a tribe or tribes possess rights reserved or protected

Documentation confirming:

- meaningful and individual consultation with any affected federally recognized Tribe
- formal support by Tribal resolution (if project is on tribal land)

application consultation process with all affected the earliest possible date prior to submittal of an the steps below:

by using the table below.
in the county that your project is located.
imeline and purpose for your project as well as
ss the project or application.
Tribal Chair (find [here](#)) and copied to staff from
and planning. WSDOT has a list of tribal staff we
[contacts | WSDOT \(wa.gov\)](#). We recommend you

email a copy of the letter to tribal staff.

3. If you have not received a response from the tribes in 30 days, follow-up with them. If you do not hear back from the tribe note the lack of response in your documentation.
4. Document your consultation efforts in a memo and include it with your application. Include the tribes you contacted, outreach details such as the date(s) and method(s) used, any response including concerns identified and how any concerns were addressed.

Counties	Potentially Affected Tribes
ADAMS	Colville Tribes, Nez Perce Tribe, Spokane Tribe, Yakama Nation
ASOTIN	Colville Tribes, Nez Perce Tribe, Umatilla Tribes

Active Transportation Division Contacts

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