



**Washington State  
Department of Transportation**

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February 15, 2019

David Schumacher, Director  
Office of Financial Management  
PO Box 43113  
Olympia, WA 98504-3113

RE: Section 601(1) - Fund Transfers (Engrossed Substitute Senate Bill 6106) Letter

ESSB 6106, Section 601(1) authorizes the Director of the Office of Financial Management to approve appropriation adjustments for highway projects funded with Transportation Partnership Account (TPA) and Connecting Washington Account (CWA) appropriations that exceeds the authority provided to the department in section 601 (1)(g). See attachment for bill language.

Consistent with the process established by the Office of Financial Management, the department is reporting that there are no fund transfer requests per section 601 (1)(g) for the quarter ending December 31, 2018. There are administrative transfers of under \$250,000 or less than 10 percent as per section 601 (1)(h), which is communicated in a separate letter dated February 15<sup>th</sup>, 2019.

Please contact me at (360) 705-7121 or [alexanja@wsdot.wa.gov](mailto:alexanja@wsdot.wa.gov) if you have questions or need additional information. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jay Alexander', written over a circular stamp or seal.

Jay Alexander, Director  
Capital Program Development and Management  
Washington State Department of Transportation

JA:mde

Enclosure: ESSB 6106, Section 601

cc: Dean Carlson, OFM

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IMPLEMENTING PROVISIONS

Sec. 601. 2017 c 313 s 601 (uncodified) is amended to read as follows:

FUND TRANSFERS

(1) The 2005 transportation partnership projects or improvements and 2015 connecting Washington projects or improvements are listed in the LEAP Transportation Document (~~(2017-1)~~) 2018-1 as developed (~~(April 20, 2017)~~) March 5, 2018, which consists of a list of specific projects by fund source and amount over a sixteen-year period. Current fiscal biennium funding for each project is a line-item appropriation, while the outer year funding allocations represent a sixteen-year plan. The department of transportation is expected to use the flexibility provided in this section to assist in the delivery and completion of all transportation partnership account and connecting Washington account projects on the LEAP transportation document referenced in this subsection. For the 2017-2019 project appropriations, unless otherwise provided in this act, the director of the office of financial management may provide written authorization for a transfer of appropriation authority between projects funded with transportation partnership account appropriations or connecting Washington account appropriations to manage project spending and efficiently deliver all projects in the respective program under the following conditions and limitations:

1 (a) Transfers may only be made within each specific fund source  
2 referenced on the respective project list;

3 (b) Transfers from a project may not be made as a result of the  
4 reduction of the scope of a project or be made to support increases  
5 in the scope of a project;

6 (c) Transfers from a project may be made if the funds  
7 appropriated to the project are in excess of the amount needed in the  
8 current fiscal biennium;

9 (d) Transfers may not occur for projects not identified on the  
10 applicable project list;

11 (e) Transfers may not be made while the legislature is in  
12 session;

13 (f) Transfers to a project may not be made with funds designated  
14 as attributable to practical design savings as described in RCW  
15 47.01.480;

16 (g) Each transfer between projects may only occur if the director  
17 of the office of financial management finds that any resulting change  
18 will not hinder the completion of the projects as approved by the  
19 legislature. Until the legislature reconvenes to consider the 2018  
20 supplemental omnibus transportation appropriations act, any  
21 unexpended 2015-2017 appropriation balance as approved by the office  
22 of financial management, in consultation with the legislative staff  
23 of the house of representatives and senate transportation committees,  
24 may be considered when transferring funds between projects; and

25 (h) Transfers between projects may be made by the department of  
26 transportation without the formal written approval provided under  
27 this subsection (1), provided that the transfer amount does not  
28 exceed two hundred fifty thousand dollars or ten percent of the total  
29 project, whichever is less. These transfers must be reported  
30 quarterly to the director of the office of financial management and  
31 the chairs of the house of representatives and senate transportation  
32 committees.

33 (2) The department of transportation must submit quarterly all  
34 transfers authorized under this section in the transportation  
35 executive information system. The office of financial management must  
36 maintain a legislative baseline project list identified in the LEAP  
37 transportation documents referenced in this act, and update that  
38 project list with all authorized transfers under this section.

1 (3) At the time the department submits a request to transfer  
2 funds under this section, a copy of the request must be submitted to  
3 the transportation committees of the legislature.

4 (4) Before approval, the office of financial management shall  
5 work with legislative staff of the house of representatives and  
6 senate transportation committees to review the requested transfers in  
7 a timely manner.

8 (5) No fewer than ten days after the receipt of a project  
9 transfer request, the director of the office of financial management  
10 must provide written notification to the department of any decision  
11 regarding project transfers, with copies submitted to the  
12 transportation committees of the legislature.

13 (6) The department must submit annually as part of its budget  
14 submittal a report detailing all transfers made pursuant to this  
15 section.