**Date:**  [INSERT Date sent]

**To:** [INSERT Cognizant Federal agency]

**From:** Washington State Department of Transportation

[INSERT Name, contact information]

**Subject:** Buy America Waiver Request

**Dear [INSERT cognizant federal agency],**

The Washington State Department of Transportation (WSDOT) hereby seeks the following waiver for Buy America requirements as documented below. If you should have any questions, please contact [insert name and contact information]. Thank you for your consideration of this waiver and your expedient resolution.

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| **Project Waiver or General Waiver** (select only one)  Project-specific  General (for Statewide application) |
| **Waiver type** (select only one)  Public Interest;  Nonavailability;  Unreasonable Cost |
| **WSDOT Project information (if applicable)**  [INSERT WSDOT Project title] [INSERT State Highway and milepost limits] |
| **Federal Aid Number** [INSERT Federal aid number] |
| **This waiver request is for the following:**  [INSERT List of iron or steel item(s), manufactured products, and construction material(s) proposed to be excepted from Buy America requirements, including name, cost, country(ies) of origin (if known), and relevant [PSC and NAICS code](https://www.fpds.gov/wiki/index.php/PSC%2C_NAICS_and_more) for each (if known)] |
| **Statement of waiver justification**  WSDOT certifies that it has made a good faith effort to obtain domestic sources for [INSERT list iron, steel, manufactured products, or construction materials, or say referenced above].  [select the waiver type below and remove the other two]  **[Suggested text for Nonavailability waiver]**  WSDOT’s good faith efforts have determined that [INSERT name item(s) here] are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality. [Specify one or more of these reasons]    **[Suggested text for unreasonable cost waiver]** WSDOT has found that the inclusion of [INSERT name item(s) here] produced in the United States will increase the cost of the overall project by more than 25 percent. [include cost documentation]  **[Suggested text for public interest waiver]**  WSDOT is seeking the Cognizant Federal Agency’s approval due to the following circumstances: [INSERT explanation]  [note: this type of waiver will not likely be used as much as the other two] |