Local Agency Bridge Program   
Quality Assurance Checklist

Agency: Click here to enter text. Date: Click here to enter text.

Program Manager:

Name: Click here to enter text.

Experience: Click here to enter text.

Refresher Training: Click here to enter text.

Team Leader(s):

Name: Click here to enter text.

Experience: Click here to enter text.

Refresher Training: Click here to enter text.

Name: Click here to enter text.

Experience: Click here to enter text.

Refresher Training: Click here to enter text.

Team Member(s):

Name: Click here to enter text.

Experience: Click here to enter text.

Training: Click here to enter text.

Name: Click here to enter text.

Experience: Click here to enter text.

Training: Click here to enter text.

Bridge Master List Information:

Number of Bridges in the Agencies Inventory: Click here to enter text.

Number of NBIS Bridges: Click here to enter text.

Number of NBI Bridges (on/under): Click here to enter text.

Number and Types of Specialty Inspections: Click here to enter text.

Number of Bridges Over Water: Click here to enter text.

|  |  |  |
| --- | --- | --- |
| **Type of Inspection** | **No. Bridges** | **Notes** |
| Fracture Critical |  |  |
| Underwater |  |  |
| Complex Bridge (Not F/C) |  |  |
| Increased Frequency |  |  |
| Special Access |  |  |
| SD |  |  |
| FO |  |  |
| Valid Load Ratings |  |  |
| Load Posted |  |  |
| Scour Critical |  |  |
| Unknown Foundation |  |  |
| High Water POA’s |  |  |

Bridge Inspection Procedures: See attached Bridge File Checklist for each structure reviewed.

Is a Laptop Used in the Field? Click here to enter text.

Are Manuals Available in Field? Click here to enter text.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Bridge SID** | **1)** | **2)** | **3)** | **4)** | **5)** | **6)** |
| Coding Accuracy |  |  |  |  |  |  |
| WSBIS Accuracy |  |  |  |  |  |  |
| Notes |  |  |  |  |  |  |
| Sketches (in BW?) |  |  |  |  |  |  |
| Procedures (in BW?) |  |  |  |  |  |  |
| Photos (in BW?) |  |  |  |  |  |  |
| Repairs/Maint. |  |  |  |  |  |  |
| Load Posting/Codes/Photo |  |  |  |  |  |  |
| LR Summary (In BW?) |  |  |  |  |  |  |
| Scour Codes/Justification |  |  |  |  |  |  |
| POA’s (in BW?) |  |  |  |  |  |  |

Are Consultant inspectors used for any Bridge inspections? Click here to enter text.

Are 2-man inspection teams scheduled? Click here to enter text.

Is the Bridge Program Manager involved in the Quality Control of Bridge Inspections? Click here to enter text.

Inspection Equipment:

|  |  |  |
| --- | --- | --- |
| **Equipment** | **Agency Owned/Rented** | **Availability** |
| Ladder |  |  |
| Manlift |  |  |
| UBIT/Under Bridge Platform |  |  |
| Boat |  |  |
| Climbing Gear |  |  |
| NDT |  |  |

Inspection Finding Follow-up:

Does inspection team have ability to immediately close a bridge if necessary? Click here to enter text.

What is process for closing a bridge because of a Critical Finding? Click here to enter text.

Is the repair list tab up-to-date in Bridge Works? Click here to enter text.

Do notes referencing maintenance progress exist in inspection report? Click here to enter text.

How is maintenance funded? Click here to enter text.

How is maintenance scheduled/closed out? Click here to enter text.

How are required signs inventoried/ verified? Click here to enter text.

General Notes:

Click here to enter text.